

Homeowner & Unlicensed Contractor Acknowledgement Form

Name: _____

Property Address (if applying for Homeowner Contractor only):

Initial the statement that most accurately describes the request:

(Residential Homeowner) I am the owner of the property referenced and I certify that I currently live at the referenced address, or that I am constructing/renovating the referenced structure for the purpose of making it my primary residence. I am not performing the described work with the intent to sell, rent or lease the property or dwelling. I understand the properties owned by LLC's or similar entities do not qualify for permit issuance under this exemption.

(General Residential or Commercial) I will not be involved with residential projects where the total value of all associated work is \$3,000 or more or commercial projects where the total value of all associated work is \$25,000 or more.

State law and/or City ordinance provides that:

- An owner of residential property may construct or renovate a single residence, and associated accessory structures for individual use, and not for sale, lease, rent or other similar purpose. Not more than one (1) application may be made by the same person at more than (1) location within a period of two (2) years.
- An owner of residential property may perform MEP (mechanical, electrical, or plumbing) work at their principal residence (owner-occupied single-family residential properties only), without a City of Knoxville trade contractor's license, as long as:
 - The residence is not a duplex, manufactured home, townhouse or condominium.
 - Application is not for a temporary pole or electrical work associate with a home which has not been issued a Certificate of Occupancy.
 - The residence is not a fire-damaged structure requiring more than a Level 1 alteration building permit.
 - The residence is not open to the public (for resale, lease, rent or other similar purpose).
 - The same homeowner has not been issued a MEP permit at another address in the last five (5) years.

By signing this acknowledgement, I declare that I have read and understand the guidelines for issuance of a permit as a property owner and that all information included in my application for a homeowner permit is true, complete and accurate. I understand that invalid information on my permit application or failure to adhere to the conditions set forth may result in denial of services, permit revocation, denial or loss of certificate of occupancy and/or other legal action.

SIGNATURE: _____ DATE: _____